



INTERNSHIP CREDIT APPROVAL FORM

To request academic credit for your internship, complete the following information and attach supplemental documents:

- Experiential learning registration form
Intern/supervisor agreement
Job description

Note: If your internship spans multiple quarters, you must re-submit these forms each quarter.

Student Information

DU ID Name
Major Minor
Class standing (students must have at least junior class standing to earn academic credit for internships):
Junior (90-134 credits) Senior (135+credits)
Total credit hours completed Total credit hours completed in the major
Cumulative GPA Major GPA
Please list the courses you have completed in the major. Include course number and title

Internship Information

Internship position title (attach job description)
Internship Organization
Site Supervisor Name and Title
Date of internship (Begin date) to (End date) Term/Year
Hours per week Credit hours (2 or 4)*

*Note: 2 credits = 8 hours per week; 4 credits = 16 hours per week.

Course: BUS 3905 COMN 3905 ITS 3905 LAS 3905



Learning outcomes

1. Describe the knowledge, skills, aptitudes, and abilities you expect to gain from this internship experience.

2. Describe how this internship experience connects to your major coursework (ie, how have the courses you have taken prepared you for this internship and how will this internship inform further study in your major?)

Required Signatures

- | | | |
|--------------------------|--|--------|
| 1. Student | | |
| | | (Date) |
| 2. Program Chair | | |
| | | (Date) |
| 3. Associate Dean | | |
| | (Required only in cases designated exceptions) | (Date) |

Approved:

Denied:

For office use only:	
Date received: _____	Received by: _____
Date processed: _____	Processed by: _____
CRN: _____	