THE INTERNATIONAL STUDIES DUAL DEGREE PROGRAM: 
FROM BA TO MA

The Dual Degree BA/MA Program allows exceptional, undergraduate INTS majors at the University of Denver (DU) the opportunity to earn a Master of Arts degree in only one year beyond the traditional four-year BA. Prospective students must be in touch with BA Program advisors well in advance of applying in order to plan accordingly and must meet normal standards of graduate admission at the time of application. Please see section below, “Admission to the Josef Korbel School as a Dual Degree Student,” for important dates and processes.

How the BA and MA Program Merge

The dual degree program allows qualified INTS majors that have been accepted into the program to begin taking graduate-level courses during their senior year as an undergraduate at the University of Denver. Remaining graduate-level requirements are completed in the fifth (and final) year of the program.

As part of their undergraduate studies, dual degree candidates are required to take six, 4000-level graduate courses* for a total of 30 credits. Ultimately, dual degree students will double-count these 30 credit hours toward both their BA and MA degrees. In the fifth (and final) year of the program, students must complete an additional 60 hours of graduate-level coursework, in order to satisfy the remaining requirements of the MA component.

*Note: Potential candidates are required to complete two, 3000-level INTS courses before they are eligible to begin taking 4000-level courses during their senior year, however 3000-level courses count only toward the undergraduate degree and are not eligible to be included among the credits that are double-counted toward the dual degree BA/MA program. Students may not exceed 60 total quarter hour credits toward the undergraduate major in INTS, which includes the 30 double-counted credits.

Admission to the Josef Korbel School of International Studies as a Dual Degree Student

Applicants must be current and declared INTS majors at the Josef Korbel School of International Studies, and are only eligible to apply for the dual degree BA/MA program once during their academic tenure at DU. Candidates must meet all admission criteria for JKSIS graduate programs (other than receipt of the baccalaureate degree), and the minimum overall required GPA is 3.50. These admission standards are non-negotiable and will be enforced.

Given the need for significant advance planning prior to the formal application, students interested in pursuing the dual degree BA/MA Program are required to submit a non-binding, informal application and a letter of intent to the Associate Director of the BA Program. The informal application may be accessed online and is due no later than May 1st (Spring Quarter) of the student's freshman year. Failure to submit the informal application on time will invalidate a student's eligibility to participate in the program.

An official application to the Josef Korbel School of International Studies, including application fee, online application, statement of purpose, resume, official transcript(s), three letters of recommendation (at least two of which must be from an INTS faculty member), and the Graduate Record Exam (GRE), is required by February 1st (Winter Quarter) of the student's junior year. An interview with the Admissions Committee may also be requested. For more details on the formal application process and required application components, please visit the JKSIS Office of Graduate Admission.

DEADLINE FOR FORMAL APPLICATION: All official application materials must be received no later than February 1st of student's junior year. Late or incomplete applications will not be considered. Dual degree applicants are subject to the standard application fee.

Updated Summer Quarter 2014
Suggested INTS timeline for Dual Degree BA/MA in INTS Candidates

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<th>Fall Quarter</th>
<th>Winter Quarter</th>
<th>Spring Quarter</th>
<th>Summer Quarter</th>
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<tr>
<td>Freshman (YEAR 1)</td>
<td>Declare INTS major</td>
<td>INTS 1500</td>
<td>INTS 1700 + Informal Application (May 01)</td>
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<td>Sophomore (YEAR 2)</td>
<td>INTS 2975</td>
<td>INTS 3xxx</td>
<td>INTS 3xxx</td>
<td>Complete GRE</td>
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<tr>
<td>Junior (YEAR 3)</td>
<td>Study Abroad</td>
<td>Formal Application (February 01)</td>
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<td>- If accepted</td>
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<td>Senior (YEAR 4)</td>
<td>Two, 4xxx courses</td>
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<td>Two, 4xxx courses</td>
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<tr>
<td>Graduate (YEAR 5)</td>
<td>Three, 4xxx courses</td>
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Note: This suggested timeline is meant to serve as a general guide, but does not necessarily encompass all required elements of the dual degree BA/MA program in INTS.

Dual Degree Requirements

These requirements are similar to those of the stand-alone BA major in INTS, with a few significant modifications:

1. **Required International Studies Core (12 credits).** Three courses to be completed during student’s freshman and/or sophomore year: INTS 1500 - Contemporary Issues in the Global Economy; INTS 1700 - Introduction to International Politics; and INTS 2975 - 21st Century Global Governance. This coursework must be completed with a grade of “A-” or better to remain eligible for the dual degree program.

2. **3000-level courses (8 credits).** Two, 3000-level courses* must be completed during student’s sophomore and/or junior year. *NOTE: Internships (INTS 3980), Independent Study (INTS 3991), Directed Study (INTS 3992), and Independent Research (INTS 3995), do not satisfy the 3000-level course requirement.

3. **Specialization Requirement.** Students must choose at least one area of specialization and must successfully complete a minimum of three, upper-division courses within that area. For the purposes of the dual degree BA/MA program in INTS, courses at the 3000 or 4000-level are considered upper-division.

4. **Graduate-Level Courses (30 credits).** If admitted, the six required, 4000-level graduate courses must be completed during the student's senior year. In the fifth (and final) year of the program, students must complete an additional 60 hours of graduate-level course work, in order to satisfy the remaining requirements of the MA component. These 60 credits, plus the 30 double-counted credits, total the requisite 90 credit hours necessary to earn an MA at the University of Denver.

5. **Two-year Foreign Language Proficiency Requirement.** Students must successfully complete or test-out of the intermediate sequence of one foreign language at the University of Denver, in addition to completing at least one, 3000-level foreign language course at DU. This requirement may be waived if students have prior foreign language training and can demonstrate the required level of fluency through successful completion of a placement or proficiency exam. See “Language Requirement” section below for more details.

6. **Study Abroad Requirement.** Given the need to plan carefully in order to remain on track for the dual degree BA/MA program, students that intend to pursue the dual degree BA/MA program INTS are strongly advised to refrain from applying study abroad coursework to the INTS major. While all INTS majors are required to complete an approved study abroad experience, potential dual degree BA/MA candidates that opt to apply coursework from abroad to the INTS major, may inadvertently exceed the 60 hour credit limit for the undergraduate major and thereby disqualify themselves entirely from dual degree BA/MA program eligibility.

7. **Internship Requirement.** An internship is not required for the BA portion of the dual degree BA/MA program, however, depending on the MA degree a student chooses to pursue, a 0 credit internship may be required.
at the graduate level. Please consult the MA Handbook to determine whether an internship is required for your MA degree.

NOTE: INTS majors are eligible to apply for the dual degree BA/MA program only once during their academic tenure at DU. Moreover, students pursuing the dual degree BA/MA program in INTS may not simultaneously pursue or apply for the Distinction in INTS Program or other dual degree programs that may be offered at the University of Denver. All admission decisions are final and may not be appealed. In the event that a student is not admitted to the dual degree BA/MA program, s/he is welcome to apply to one of the traditional MA programs at a subsequent date.

Dual Degree BA/MA Policies and Procedures for accepted students

1. **Orientation.** The MA orientation, including the Office of Career and Professional Development orientation and MA Student Affairs orientation, is a mandatory requirement for all incoming students, including dual degree students. Acceptance and matriculation into the dual degree BA/MA Program in INTS is provisional upon completing the mandatory MA orientation session in either Summer Quarter of your junior year or Fall Quarter of your senior year.

2. **Joint Advising Session.** You are required to schedule a joint advising session with Deana Ahmad, Associate Director of the BA Program, and Susan Rivera, Director of Student Affairs. At this meeting, we will make sure you are aware of program structure, timelines, and the status of your course requirements for both the BA and MA degree. If possible, please schedule this meeting for late spring or early summer of your junior year (after matriculating into the program).

3. **Degree Options.** As a dual degree student, you may choose from any of the following MA degree programs:
   - MA in Global Finance, Trade and Economic Integration (GFTEI)
   - MA in International Administration
   - MA in International Development
   - MA in International Human Rights
   - MA in International Security
   - MA in International Studies

4. **Graduate Courses.** With the exception of the six, 4000-level courses taken during senior year, students may not take any graduate courses that count toward their graduate degree until they have completed all undergraduate degree requirements and have had their BA degree conferred officially. Students must complete all undergraduate degree requirements within the four years allotted for the undergraduate portion of the program. Likewise, students must complete all graduate degree requirements in the fifth and final year allotted for the graduate portion of the program.

5. **Internships.** An internship is not required for the BA portion of the dual degree BA/MA program; however, depending on the MA degree a student chooses to pursue, a 0 credit internship may be required at the graduate level. Please consult the MA Handbook to determine whether an internship is required for your MA degree.

6. **Independent Studies.** The total number of credit hours of independent study that may be pursued during the course of the dual degree program is limited to 4. Exceptions require approval from your degree director and academic advisor. Independent studies taken for credit do not satisfy the 3000-level course requirement for the dual degree BA/MA program in INTS.

7. **Substitutions.** No undergraduate courses taken at DU or at another institution (including study abroad), may be used as a substitute for any graduate level course.

8. **Dual Degree Home Base.** Your main point of contact for questions regarding the dual degree is the BA Program in INTS, located in Ben M. Cherrington Hall, Suite 101. While several JKSIS offices are involved in the administration of the program (e.g. Office of Graduate Student Affairs and the Office of Graduate Admission), the BA Program Office will be your source for general information, most registration questions, and general advising. The BA Program Office will refer you to other departments when appropriate. For MA degree advising you will contact either your graduate degree director or your graduate academic advisor.

*Updated Summer Quarter 2014*
9. **Petitions.** Any petitions or requests for exceptions to stated policy must be submitted in writing to the [Associate Director of the BA Program](#) in INTS. Petitions will be reviewed by the Dual Degree Program Faculty and Staff Committee. This committee is composed of individuals within JKSIS, including the BA Program in INTS, the Office of Graduate Admissions, and the Office of Graduate Student Affairs.

10. **Undergraduate vs. Graduate Status.** The dual degree BA/MA in INTS is a five-year program. Admitted students will be awarded the BA degree after completing all the requirements for the baccalaureate degree (i.e. within four years of the five allotted for the program). In the fifth (and final) year of the program, after the undergraduate degree has been conferred, the student will be considered a graduate student and will complete the remainder of requirements for the MA portion of the dual degree program. During the final year, all academic, administrative, and financial aid policies pertaining to graduate students will apply.

11. **Financial Aid.** Dual BA/MA students are first recorded as undergraduate students and access undergraduate aid and tuition rates through the undergraduate degree. Graduate financial aid is not available until the student is awarded the bachelor’s degree. Once the student is awarded the BA degree (prior to completion of the MA), the student is no longer eligible for undergraduate financial aid or undergraduate institutional funding, but may apply for graduate financial aid. Dual degree BA/MA candidates are not eligible to be considered for institutional funding at the graduate level.

12. **Graduation.** Since dual degree BA/MA students receive two degrees, there are two, separate processes for graduation (as well as two, separate commencement exercises should you chose to “walk”):

   i. To apply to have your BA degree conferred, you must complete the online [graduation application](#). The undergraduate application must be submitted to the Office of the Registrar at least three quarters prior to the intended quarter of graduation (for undergraduate degree).

   ii. To apply to have your MA degree conferred, you must complete a separate online [graduation application](#). The graduate application must be submitted to the Office of the Registrar at least two quarters prior to the intended quarter of graduation (for graduate degree).

13. **Graduate Language Proficiency Requirement.** Students may meet the graduate language proficiency requirement in any of the following ways:

   - Completion of a high school diploma from a program conducted in a language other than English.
   - Documentation of a foreign language major field of study for the Bachelor’s degree.
   - Completion of at least one 3000 or 4000 level foreign language class at the University of Denver, with a grade of B or better.
   - Passage of the DU graduate proficiency exam in a foreign language with a score of 21 or better.
   - Passage of a graduate degree proficiency exam in a foreign language at another university before matriculating into the Josef Korbel School of International Studies.

### MA Degree Options at JKSIS

For students that elect to pursue a graduate degree at the Josef Korbel School of International Studies, there are several Master of Art degrees to choose from. Each degree is designed to meet the specific needs and interests of students seeking to acquire the substantive knowledge, skills, and training necessary to pursue the multitude of career paths available in the field of international affairs. MA degrees at the Josef Korbel School are interdisciplinary programs that combine social science education—principally in political science and economics—with business skills, so that students may examine relevant issues of global import and critically analyze the challenges and opportunities of our era. Upon commencement, new graduates find positions in government, international organizations, non-governmental groups, and non-profit agencies.

**The Master of Arts in Global Finance, Trade, and Economic Integration** is an MA degree that examines the way trade relations and monetary policies of countries define the international system, the global environment, and influence national development.

*Updated Summer Quarter 2014*
The Master of Arts in International Administration is an MA degree designed to prepare students for management positions in government service, non-profit organizations, and international institutions.

The Master of Arts in International Development is an MA degree that trains students to analyze political, economic and social problems that face developing countries, including issues such as technical assistance, economic growth, and improved standards of living.

The Master of Arts in International Human Rights is a program emphasizing multidisciplinary analysis and the integration of theory, policy analysis, and practice. It is designed for students seeking to work with NGOs, private voluntary organizations, or national/international public agencies dealing with human rights.

The Master of Arts in International Security offers a multi-dimensional approach to understanding the security environment in a new era of world politics.

The Master of Arts in International Studies is an MA degree centered on a standard curriculum that combines broad theoretical training with functional concentration specializations, particularly in the areas of politics and economics.

Additional information and extended descriptions about the Masters Programs offered at the Josef Korbel School of International Studies can be found on our website.

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