



**Credit Hour & Course Totals**

Credit Hours

Completed to Date: \_\_\_\_\_

In Progress (i.e. no final grade assigned): \_\_\_\_\_

Expected Upon Completion \_\_\_\_\_

If you have not yet completed all requirements, please use the notes page to describe how you intend to complete those requirements by the date of your intended graduation.

Please note that courses completed with a grade of D or less cannot be applied to the degree program or the total credit requirement. Additionally, in no case may more than [one-fourth of the hours accepted](#) toward the degree be grades of "C."

**Signature**

Degree Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Or Signature Image:

**Notes**

Please use this section to add any notes or additional information for the record. These notes should highlight any relevant information that will assist the Degree Director or Director of Graduate Affairs in understanding the students record.

**Example 1:** Course Substitution Approved on 9/27/2017, Student will take INTS 4339 in lieu of INTS 4362 to fulfil the Sustainable Human Development requirement. Course substitution approval form is attached to graduation packet.