

APPENDIX F

OLLI

GIFT CERTIFICATE REQUEST FORM

Outside speakers making a significant presentation to an OLLI class of at least 60 minutes, are entitled to a \$50 gift certificate from the Tattered Cover bookstore or a certificate for Wash Park Grill Restaurant. Please try to limit the total number of gift card per class to no more than 3. (Speaker Series Classes attracting 50 or more participants may use more.)

Please fill out this form and either put it in the OLLI box at your class location or mail to the OLLI office (see below) allowing at least 2 weeks for processing. This will allow you to have the certificate before your speaker's scheduled appearance.

Please complete:

TERM: (i.e. Fall 2012) _____

TITLE OF CLASS _____

FACILITATOR _____

DATE NEEDED: _____

Please check

Type of Gift Card: Tattered Cover _____ Wash Park Grill _____

NAME OF GUEST SPEAKER _____

SPEAKER'S TITLE AND PROFESSION _____

Facilitator Signature

Date

Give or mail this form to: Debbie Loftin, 2211 S. Josephine St. Denver, CO 80208

IMPORTANT - PLEASE NOTE: Eligible recipients for a gift card may NOT include:

- A retired Professor
- An OLLI member (we are volunteers for each other)
- A business owner Non-Profit employee or author promoting a book or business
- A Government employee speaking as a representative of their government position.

For office use only: Form Received _____ Certificate Sent/picked up _____
(Date) (Date)