

APPENDIX A

OLLI

Course Proposal Form

(Please submit to the Curriculum Committee for your location)

NAME OF FACILITATOR \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

NAME OF CO-FACILITATOR (if appropriate) \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

NAME OF PROPOSED COURSE \_\_\_\_\_

TERM: Academic Year \_\_\_\_\_ Fall Winter Spring

Please give a brief outline of your proposed course. Include your overall objectives for the class participants.

**RESOURCES:** We understand that your proposed class is in the planning stage, but please estimate as much information as you can.

1. **VIDEO/DVD/Slides/Portfolio Web Page:** Please state the approximate percentage to which the course will rely on visual aids \_\_\_\_\_
2. **Guest Speakers:** Approximately how many are planned or None \_\_\_\_\_
3. **Book:** Will the course be primarily be based upon a book? If so, please give the title and edition: \_\_\_\_\_
4. **Handouts:** Will the course be primarily based upon handouts? \_\_\_\_\_
5. **Field Trips:** Are any planned? If so, how many? \_\_\_\_\_
6. **Reports by class participants:** Are these reports a major part of the class? Yes\_\_ No\_\_

**CLASS FORMAT:** Please check all that apply.

Study\_\_ Lecture \_\_ Discussion \_\_ Videos \_\_ Reports \_\_ Field Trips\_\_