

Understanding and Avoiding Plagiarism



UNIVERSITY *of*
DENVER

JOSEF KORBEL SCHOOL of
INTERNATIONAL STUDIES

2201 South Gaylord Street; Denver, CO 80208

Official Plagiarism Policy at Josef Korbel School of International Studies

The Josef Korbel School of International Studies MA and PhD Handbooks state that the Faculty endorses the honor principle and standard that intellectual and academic honesty is essential for study within the university. Students must honor this principle and know that to submit work which is not their own violates the spirit and purpose of the University and forfeit their right to continue study at the University of Denver.

Plagiarism occurs when one submits written work borrowing the ideas and phrasing of another author without acknowledging such usage by footnotes and quotation marks. A paper written entirely or in part by one author and submitted under the name of another also constitutes plagiarism. Examination cheating includes the use of unauthorized aids during the testing process. Constructing artificial data for a class project, thesis or dissertation through unacceptable methods is also considered cheating.

Does Plagiarism Exist at Josef Korbel School of International Studies?

Students may believe that papers and exams are supposed to reiterate the knowledge they have acquired from the authority figures in the field -- other scholars. They may not understand that they should contribute their own thoughts and put proper citation of sources complete with quotation marks.

Plagiarism is **very rare** in our school, but there have been some occurrences in the past. Some violations have occurred in citing sources from the internet. The best rule is, "when in doubt, cite the source."

There are some excellent websites (listed below) which can assist when citing sources.

<http://library.duke.edu/research/citing/within/>

<http://citationmachine.net/>

<http://www.lib.berkeley.edu/instruct/guides/citations.html>

How Might Plagiarism be Prevented?

The best way to avoid plagiarism is to refer to your faculty advisor, a second year MA mentor, or a PhD student mentor for review of your citations and ensure that you are “giving credit where credit is due” at all times. DU also has a Writing Center that can assist with questions/concerns. The Center is located at Penrose Library and can be reached at 303-871-7448.

Punishment varies with severity of plagiarism and within which category it arises: For a class paper, students will be allowed explanation and defense, then the professor and Associate Dean will decide the appropriate action to be taken, i.e., to fail, give incomplete, etc. If the plagiarism concerns an MA Thesis or PhD Dissertation, again the student will be allowed explanation and defense. If deemed intentional, Josef Korbel School of International Studies will refuse the student his/her degree as well as expel them from the program.

Now that you’ve read and understand the Plagiarism Policy of DU and Josef Korbel School of International Studies, please sign and detach page 4 and bring it to the Office of Student Affairs by the end of the first week of class.

We know and respect that you are graduate students and that all of you will want to ensure you follow correct citations and procedures to avoid plagiarism.

Thank you.

PLAGIARISM STATEMENT

NAME: _____
(Please *Print* Name)

DATE: _____

DU ID: _____

I have received the above materials and I understand that plagiarism occurs when one submits written work borrowing the ideas and phrasing of another author without acknowledging such usage by footnotes and quotation marks. A paper written entirely or in part by one author and submitted under the name of another also constitutes plagiarism. Examination cheating includes plagiarism and the use of unauthorized aids during the testing process.

I also understand that in accordance with University of Denver policy, Josef Korbel School of International Studies faculty endorses the honor code and standard that intellectual and academic honesty is essential for study within the university. I agree to honor this principle and know that to submit work other than my own violates the spirit and purpose of the university and forfeits my right to continue study at the University of Denver. I understand that if caught cheating (on the basis of direct evidence submitted by the professor and analyzed by the Graduate Studies Committee) I will receive a failing grade for the course in which plagiarism occurred and will be terminated from my degree program.

I fully understand and accept the policy at Josef Korbel School of International Studies, University of Denver, concerning plagiarism.

Signature

Date