

GSFF Winter Quarter 3rd Meeting

Monday, February 13, 2023

Meeting Minutes

Introductions

1. Gabrielle Welsh (Biology)
2. Samia Anderson (English)
3. Sarah Davis (English)
4. Tommy Dainko (Music)
5. Lucien Meadows (English)
6. Shannon Powers (Psychology)
7. Patrick Lucas (Art & Art History)
8. Mariam Ramadan (Media, Film, & Journalism)
9. Alex Volkova (Chemistry & Biochemistry)

Upcoming Meeting Dates

- 4th Meeting: Thursday, February 23rd 12pm

Reminders

- Send out email to department reminding students to turn in applications!
 - Send any applications to Gabrielle by 12pm 2/22
 - Make sure applicants are available during final funding meeting (12pm 2/23)
- Representative must be at final meeting to be eligible for funding

Updates

- Vote result from last meeting
 - Applications can now be reviewed by any 3 reviewers (does not have to be a member of your department)
- Gabrielle is meeting tomorrow to get a tutorial on how to build a crimson connect web page for us!
- There was confusion about the GSPDG Jan. 15th application deadline on GSPDG's website. We will accept fall applications from applicants who were confused about this, but this will be a one-time exception. We will change the wording on the GSPDG website and all GSPDG documents.
 - Except for this quarter, the applications we will review at this upcoming meeting funding period we will be **10/29/2022-2/20/2023**

Frequent issues on GSFF applications:

- Forgetting signatures/signing instead of printing, especially advisors

- Receipts without relevant information (card number, actual charge of transaction)
 - Credit card statement to tie applicant name to card to payment
 - Splitting costs not clearly indicated
 - Include letter from the person you split costs with
- Personal information (email, phone number) not all filled out
- Forgotten proof of merit for presenters
- New cover page—**please fill out before submitting to the board**

GSG Updates

- Student org funding request form is up
- Inquired about developing funds to pay for conferences up front; going to Provost
- Student activity fee increase
 - Look out for an email for next quarter
- DU Safe App
 - New app; texts and push alerts
 - Virtual walk home
 - Can send campus safety/a friend your location as you walk home/to your next location

Funding meeting plan for next week

- Bring laptop if attending in person
- Send apps to Gabrielle by 12pm 2/20
- Have a way to get in touch with applicants during the final funding meeting— email, phone, text—in case there are mistakes on the app
- A Drive link will be shared with reps
- Look for proof of receipts, receipts all adding up, signatures included
- Three reps will review each application, and comments will be made
- Board will review applications finally before confirming funds