**GSFF Meeting #3 Fall Quarter 2015**

11/12/2015 9am

We went around the room and had introductions:

President: Lauren Benke

Vice President: Amanda Meise

Director of Finance: Carrie Moon

Each attending departmental representative stated their name, department, and any announcements and/or updates for their department.

The third meeting of the quarter is the final day for submitting applications for conference funding. The representatives swapped applications so that applications were reviewed by someone outside of the applicants department. The representatives checked applications with special regards towards accounting for all receipts stated on the finances form. It was noted that no food receipts were allowed towards reimbursements and the representatives double checked accuracy in regards towards special rules for room sharing.

we swapped applications and checked for discrepancies. Once applications were reviewed, they were sorted into piles for submission. The timeline for getting the funds to the applicants is foreseen to be by the beginning of next quarter.

**Application Totals:**

25 applications: 21 presenters and 4 attendees.

Due to the low number of applications and a higher balance than expected, we were able to keep the percentages and caps at the previously voted amounts of 40% for both presenters and attendees with $300 cap for presenters and $250 cap for attendees. Our final balance with the $250 donation to the DURAPS subtracted as well is $3.212.30 (barring any errors or changes after Paula does the transfers).

**Announcements:**

It was announced that their was a discrepancy the perceived amounts allotted for reimbursements. We had more money than initially thought. The new balance is 8,660.72

Do not forget to apply to the **Graduate Research and Performance Summit** again this year. It will be 2 days: January 28th-29th. The deadline for applications is December 1, 2015.The Research and Performance Summit is a good interdisciplinary event, and we are all encouraged to participate. The interdisciplinary nature of the event fits well with GSG actually only has a budget of $6,000/year, whereas our funding is approximately $6,000/quarter depending on enrollment.

**Departmental Updates:**

Our next meeting will be announced for the 2016 Winter Quarter once schedules are weighed and decided upon.