

GSFF Meeting #4
Friday, November 6th, 2020

Meeting Minutes:

1) Welcome & Introductions

- a. **Attendees:** Evelyn (English), Leia (English), Lucien (English), Angela (English), Anni (Psychology), Eden (Art History), Jen (Geography), Zeinab (Computer Science).
- b. We had three applications for review today. Less than usual (had between 18-32 for the past three Fall Quarters), but with no / almost no in-person conferences since March, these are different and challenging times.
- c. The Board will be talking over the break and into Winter Quarter about strategies to encourage more applications, particularly as we get more clarity about student fees (and thus GSFF dollars) for at least Winter Quarter. We'll dialogue about this at the start of Winter Quarter, but if you have any ideas in the meantime, please share — we welcome and value all input.

2) Review of All Submitted Funding Applications

- a. Described all-online funding review process, conducted via the Google Drive Folder
- b. We had departmental reps review as 1st Readers, then 2nd and 3rd Readers were outside the department, with the Board reading as final reviewers -- and all reviewers were pre-assigned, to streamline and clarify the process. It worked well! One rep had to edit one application, and then get an additional document from the applicant and add it to their folder, but even with that, all apps were reviewed, and reps were dismissed by about 2:45pm.

3) Convening of Executive Board for Final Decisions

- a. We had almost \$5400 "in the GSFF Bank" due to Fall 2020 student fees. Applicants requested a total of \$260, and funding recommendations for the max of 40% of expenses (as no application reached the \$250/\$300 funding cap) were advanced for all applicants.
- b. We anticipate carrying forward about \$5280 into Winter Quarter!

Take Away's and To Do's:

- * Applicants should receive a happy direct deposit confirmation email (if they have direct deposit set up at DU) around Week 10 / Finals Week).
- * Winter 2020 GSFF meetings will continue to be all online, and those dates/times/Zoom links will be shared once Winter Quarter begins.
- * We wish everyone success on their finals and a Happy Holidays!

Any questions? Contact any member of the GSFF Executive Board:

- * Lucien, President (Lucien.meadows@du.edu)
- * Evelyn Hampton, Vice President (Evelyn.hampton@du.edu)
- * Leia Lynn, Director of Finance (Leia.lynn@du.edu)
- * Jordan Bennett, Director of Communications (Jordan.bennett@du.edu)