

GSFF Meeting #2: Thursday, February 4th, 2021

Meeting Minutes:

1. Welcome & Introductions
 - a. Jordan Bennett (Anthropology)
 - b. Brissa Mendoza (Art History)
 - c. Jennifer Murdock (Geography)
 - d. Anni Subar (Psychology)
 - e. Chris Gunderson (Psychology)
 - f. Leia Lynn (English)
 - g. Zeinab Adballa (Computer Science)
 - h. Evelyn Hampton (English)
 - i. Lucien Darjeun Meadows (English)
2. Hands-On: Reviewing a GSFF Application
 - a. Link for Mock Application:
https://drive.google.com/drive/folders/1X39PzcdYSzouwkqyuKpcte_wJGvRvkzV?usp=s_haring
 - b. Issues on Application:
 - i. Dates don't match and year of conference missing
 - ii. Should use DU email
 - iii. Degree is wrong- should say, MA, PhD, etc.
 - iv. GSA should say: GSFF
 - v. Receipts needed for registration fee and membership fee
 - c. **Vote APPROVED to formally add Membership fees to allowable expenses for GSFF applications!**
3. Future Business
 - a. Graduate Student Government (GSG) is considering making campus wide groups instead of the current department groups (ex: Queer Corbel Group would become Queer Group of DU)-Ask Lucien for more information or how to get involved!
 - b. **Make sure to remind your department of the GSFF funding deadline.**
 - i. We suggest making your departmental deadline a week early to go over applications in time of the final funding meeting of **Tuesday, March 2nd**.

Please note:

1. Don't forget about the new, **temporary funding percentage increase to 75%!**
 - a. Remind your departments of this increase for Winter quarter applications
2. **For your department to be eligible for funding for the Winter Quarter, you must have a representative present for at least two of our four meetings per quarter.**
 - a. (Please see the meeting schedule on the GSFF [Portfolio Page](#), on the right, under "GSFF Events.")
 - b. If you, the GSFF representative, cannot make a meeting, you may send another member of your department in your place.
3. Just a reminder, here are the Meeting times for the rest of the Winter Quarter:
 - a. Meeting #3 (week 6): 9am on Thursday, 2/18
 - Meeting #4 (week 8): 4pm on Tuesday, 3/2
4. We currently do not have GSFF representation from International and Intercultural Communication, Religious Studies departments or Economics. If you know of anyone from those departments that would be interested in being a GSFF rep, please let us know. We want to make sure all departments are represented!
5. If you are no longer a part of GSFF and/or don't want to receive these emails anymore, please let me know and I will remove you from the email list.