

# Scott E. Bumbaugh

IT Specialist

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Highly analytical and growth-focused professional with hands-on experience in implementing creative technical solutions to manage and maintain IT infrastructure. Well-versed in collaborating and providing assistance to department regarding network management. Instrumental in arranging technology training programs for staff. Proficient in devising innovative technology strategies and leading technical projects for driving significant improvements across the organization. Possess exceptional interpersonal, planning, problem solving, pressure handling, multitasking, and time management skills.

## Areas of Expertise

- ♦ IT Operations Management
- ♦ Project Management
- ♦ Technical Training
- ♦ Application Deployment
- ♦ Conflict Resolution
- ♦ Network Management
- ♦ Vendors Relationship Management
- ♦ IT Infrastructure Planning
- ♦ Cross-functional Collaboration

## Professional Experience

**Poquoson City Public Schools, Poquoson, VA**  
**Instructional Technology Specialist**

**2017 – Present**

Manage school IT budget balancing expense reports and monthly orders and maintain technology upgrade, while liaising with several vendors upgrading antiquated equipment on five-year rotational plan. Ensure implementation of best technology approaches for projects by coordinating weekly meetings with IT department. Implement best practices, while responding to help desk and phone system to manage level one technology tickets for key stakeholders. Manage efficient professional development program for staff by collaborating with management to arrange technology training period for employees. Deliver optimum performance, while addressing critical problems related to online and hybrid learning by creating tutorial guides for departments and individuals including students, parents, and staff. Ensure 100% accountability of all devices, while executing mobile device management system. Identify technical issues of network connectivity and user account inaccuracies, while collaborating with IT department aimed at managing multiple devices and ensuring flawless workflow. Deliver technology related support and assistance to staff with a keen focus on resolving technical issues.

- Implemented modern mobile device management system for better monitoring of apple devices.
- Achieved organizational objectives by providing training to entire staff at Poquoson High School on the learning management system.
- Accomplished desired results by creating multiple video tutorials throughout the year for individual problem/resolution for teachers.

## Additional Experience

**Educator**, Poquoson City Public Schools, Poquoson, VA  
**Airman/Staff Sergeant**, US Air Force, Langley AFB, VA

## Education

**Master of Science, Information and Communications Technology Management**  
University of Denver, Denver, Colorado

**Bachelor of Music Ed., Choral Music Education**  
Christopher Newport University, Newport News, Virginia

**Associate of Electronics Technology**  
Community College of the Air Force, Montgomery, Alabama

## Honors & Memberships

USAF, Leadership School Top Graduate, Commendation Medal, Achievement Medal (5x); International Society for Technology in Education; Virginia Society for Technology in Education; Remind Certified Educator; Pi Kappa Lambda, Music Honor Society; Guest Conductor, All-City Chesapeake Boys Ensemble; Outstanding Music Educator, Recognized by the Virginia Symphony Orchestra

## Licenses & Certifications

**Specialized Graduate Certificate, Information Systems Security**, University of Denver