

Tips and Tricks for COESA Student Conference Grant Applications

- Submitting a COESA Student Conference Grant Application does not guarantee that you will receive the amount that you requested for reimbursement.
 - Grants are dependent upon the funding available from COESA.
 - Applications are scored using the COESA Student Conference Grant Scoring Rubric. Students who provide detailed application materials will receive higher scores and have a greater chance of having their applications approved.
- COESA Student Conference Grant Applications mirror the process of applying for larger, professional grants.
 - Submitting complete, thorough application materials with receipts by the posted deadlines is essential for your application to be considered.
 - Please remember that you should submit the COESA Student Conference Grant Application after a conference has occurred, not just after purchases have been made for an upcoming conference.
- College-wide collaboration is encouraged. Students who work with their peers, faculty members, or students/faculty outside of their department will receive more points in the COESA Student Conference Grant Scoring Rubric.
- There are exemplar personal statements located on the COESA Portfolio; this is what the COESA Executive Board hopes to see in your application packet.
- **Please review all these related documents in the COESA Portfolio thoroughly:**
 - The COESA Student Conference Grant Application
 - The COESA Student Conference Grant Scoring Rubric
 - The COESA Budget Policies
- In 2021-2022, all application materials must be submitted electronically to COESA.Treasurer@du.edu.
- The COESA Executive Board attempts to be as equitable as possible in reviewing COESA Student Conference Grant Applications.
- Please make sure you are generating thoughtful personal statements and application materials. Points are awarded for lengthy, descriptive, relevant information. As referenced in the COESA Student Conference Grant Scoring Rubric, applications that are well-planned out, detailed, and insightful are awarded more points than applications that contain the minimum requirements. If the COESA Executive Board cannot discern from your statement if you presented, where you presented, what you presented, what the point of your presentation was, what kind of an impact your presentation made, etc., you are less likely to be awarded higher scores and less likely to be approved for funding.