EU-US COOPERATION PROGRAMME IN HIGHER EDUCATION AND VOCATIONAL TRAINING
EXCELLENCE IN MOBILITY PROJECTS

Memorandum of Understanding

Between

- University of Bologna
- University of Nottingham
- University of Denver
- Portland State University

For the Project

Global Cities/Global Citizenship
Social and Natural Transformations of Urban Areas in Europe and the USA
PURPOSE
The purpose of this Memorandum of Understanding (MOU) is to establish and further academic exchange and cooperation across the humanities, social sciences, and natural sciences based upon a detailed work plan for the EU-US Excellence in Mobility Project entitled:

Global Cities/Global Citizenship: Social and Natural Transformations of Urban Areas in Europe and the USA

GOALS AND FORMS OF COOPERATION
The main interests of this academic cooperation are as follows:

- develop institutional basis for cooperation and exchanges;
- develop curriculum for addressing the social (cultural) and natural (ecological) problems and challenges facing European and American cities in the new "Metro Millennium";
- develop multiple disciplinary perspectives on urban problems leading to innovative interdisciplinary solutions;
- exchange 48 undergraduate students equally divided between US and Europe partner institutions;
- exchange (at least) 20 teaching staff units equally divided between US and Europe partner institutions;
- develop the bases for sustainability of this Project following the funding period designated by the governmental agencies involved.

COORDINATION
The technical and administrative coordination of this MOU is appointed to the lead institutions University of Bologna, Italy and Colorado Seminary, which owns and operates the University of Denver, United States (from now on "University of Denver")

The technical and administrative coordination shall address and resolve academic and administrative issues that may arise during the term of this MOU, and shall supervise and report on the activities conducted within the framework hereof.

CLAUSES

A. Definitions

Sending Institution shall mean the institution at which the student intends to graduate, the home institution.

Receiving Institution shall mean the institution that has agreed to host the exchange student from the sending institution.

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Academic Term: shall mean the period of academic study at the receiving institution and may refer to either a semester or quarter. This will commence on the first day of classes and conclude on the last day of final exams.

Exchange student shall mean the undergraduate student traveling from his/her home institution to the host institution. The exchange must take place between a European and a US institution.

Exchange faculty shall mean 20 teaching faculty exchanged equally between a European and a US institution:

Administrative Co-coordinator shall mean the institutional representative designated to fulfill the administrative responsibilities of the co-coordination of this MOU in each participating institution (as described in the project proposal).

For the University of Bologna: Giovanna Franci
For the University of Nottingham: Bernard McGuirk
For the University of Denver: Dean Saitta
For Portland State University: Kathi Kelcheson

B. General Responsibilities

• Consortium members will commit to:
  o organize and share a detailed work plan for the Project;
  o establish and operate a web-based platform for communication;
  o share a calendar of the process of student selection, acceptance, and welcoming;
  o inform partner institutions about the study curricula available for exchange students;
  o provide information needed for the assessment and the evaluation of the Project;
  o provide documents necessary for the presentation of progress reports and final report.

• To the extent possible, consortium members will attempt to:
  o respect the planned number of student exchanges;
  o maintain a balance in terms of the number of students exchanged with each of its partner institutions.

B1. Roles and Responsibilities of consortium members

Sending Institutions:

• Sending institutions are responsible for the recruitment, the selection, and the academic advising of students;

• Sending institutions will assist in the cultural and language preparation of students going on the exchange;

• Names and contact information of exchange students will be sent by the sending institution to the administrative coordinator at the receiving institution;

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• Sending Institutions will endeavor to ensure students that the responsibility lies with them in obtaining adequate health coverage during the exchange abroad. As they do so, they may have to comply with the receiving institution's requirements, which will be known at the sending institution.

• Information and requirements listed in this MOU will be provided to students as part of the selection process, by the sending institutions.

• Sending institutions undertake to recognize courses taken and exams passed at the receiving institutions by exchange students, according to their own regulations.

• Each party must ensure that Public (General) Liability insurance is in place and remains current for the duration of the agreement.

Receiving Institution:

• Receiving institutions are responsible for the provision of student services support for the exchange students.

• According to its student disciplinary policies and procedures, each of the undersigned institutions agrees to provide basic due process and fundamental fairness to exchange students on its campus.

• Receiving institutions shall have the right to terminate the participation of any student in the exchange program at any time, if a student's academic work or behavior is found to violate the receiving institution's policies or regulations or endanger the health or welfare of the student or any other person.

• Receiving institutions shall provide students with current information and requirements with respect to health care and accident and third-party liability coverage insurance during the exchange.

• Receiving institutions shall evaluate the academic performance of each exchange student according to their rules, and shall send the academic record/transcript of each exchange student to the sending institutions. Sending institutions will recognize courses taken and exams passed at the receiving universities by exchange students, according to their own regulations.

C. Student Recruitment and Selection Process

C1 Selection

The sending institution will recruit and select exchange students based on compliance with its own criteria and criteria developed in collaboration with partner institutions, particularly the students' interest in the study of the city.

C2 Verification of Student Eligibility

Prior to selecting students for exchanges, each sending institution will ensure that all selected participants meet the basic eligibility criteria of their respective university, as applicable.
D. Student Exchange

- A total of forty eight (48) students will be exchanged equally between the European and US partner institutions, twelve (12) per each institution over the life of the project.
- Each student exchange will be for a maximum of one academic term.

D1 Student Fees and Financial Support

- Sending institutions will ensure that participating students pay tuition fees applicable to sending institutions. Students will not be charged tuition fees at receiving institutions; however, exchange students may be required to pay other incidental or mandatory student fees or expenses at the receiving institutions, equal to the amount charged to students housed at that institution (e.g., contribution for travel pass, student union contribution, health coverage, technology user fees, course material expenses).
- Students will be provided with scholarships granted by the project.
- Sending institutions will ensure that exchange students are aware that they are responsible for covering any and all expenses not covered by the sending or receiving institution.
- Any further financial support provided to exchange students by the sending or receiving institutions is at the discretion of the institutions;
- Exchange students will benefit from the same institutional services as local students.

D2 Insurance for Students

- Exchange students are responsible for obtaining health insurance for the duration of the exchange. At some receiving institutions, students may be required to participate in a mandatory health plan offered or approved by the institution.
- Current information and requirements surrounding health care coverage for exchange students will be provided by the receiving institutions.
- Sending institutions do not take any responsibility for material or personal damages caused by its exchange students during the exchange at the receiving institutions, unless required by law.

D3 Transfer of Academic Credit

Exchange students will receive credit courses taken at the receiving institution according to credit transfer regulations by the sending institution.

The partner institutions are committed to working toward the following:

Development of improved, new, or joint curriculum, teaching materials, methods, and modules.

Opportunities for students to work toward achieving additional language proficiency, when required.

D4 Visas
It is the responsibility of the student to obtain the proper visa. Receiving institutions will provide the necessary documents so that exchange students will be able to apply for their visas.

E. Faculty Exchanges

Twenty teaching faculty will be exchanged equally between the European and US partners, 5 per each institution over the life of the project.

- Faculty will have access to institutional facilities in the receiving institution during their stay.
- Stipends will be awarded by the sending institutions, according to the approved project budget.
- Duration of stay will be a minimum of 1 week and maximum of 2 weeks. Teaching staff will give lectures and seminars related to specific course topics related to the project.

Upon returning home, teaching staff will provide their sending institutions with written reports, lectures or seminars on the exchange, as required by home campus.

Exchanges may also involve administrators positioned to sign agreements concerning credit transfer.

F. Project Promotion and Dissemination

- Partner institutions will develop a website allowing access to information about the project.
- Partners will disseminate information about the project through seminars, meetings, conferences, and publications.
- Other communication technology opportunities will be explored to increase communication, learning and teaching among the four partners.
- All partner universities will promote the project on their homepages.

G. Renewal, Termination and Amendment

This MOU will come into effect once signed by all parties. The MOU will remain in force until the end of the project, in August 2012.

- Subsequent to the conclusion of the project, consortium partners will make every effort to continue ongoing project activities.
- The resolution of possible controversies on the interpretation and the performance of such agreement will be referred to an arbitration board made of a member of each university and a third member chosen by mutual consent.
- Amendments to this MOU shall be in writing and shall be made and executed with the signature of the appropriate institutional representatives with a copy to the European Commission and FIPSE.
- Nothing in this agreement shall be deemed to create a legal partnership, joint venture, or agency relationship between the parties. Neither party has, nor shall be deemed to have,
the right or authority to represent the other parties or to create any obligation, express or implied, on behalf of the other parties. It is expressly understood and agreed that nothing contained herein shall give or allow any claim or right of action by any other or third person not a party to this agreement. It is the express intention of the parties that any person other than the parties shall be deemed to be an incidental beneficiary only.

Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this agreement by reason of any circumstance beyond its reasonable control, including without limitation, fire, explosion, power failure, accidents, natural disasters, epidemic disease, war, terrorism, revolution, civil commotion, or acts of public enemies; any law, order regulation, ordinance, or requirement of any government or legal body or any representative of any such government or legal body, labor unrest, including without limitation, strikes, slowdowns, picketing or boycotts; then the party thereby affected shall be excused from its performance on a day-to-day basis to the extent of such interference.
IN WITNESS WHEREOF, each of the undersigned parties represents and warrants that it has the full authority to sign and enter into this MOU on behalf of the institution that each purports to represent.

SIGNATORIES

University of Bologna

Title: Rector, Prof. Scapolari

Date: 08/06/2020
IN WITNESS WHEREOF, each of the undersigned parties represents and warrants that it has the full authority to sign and enter into this MOU on behalf of the institution that each purports to represent.

SIGNATORIES

University of Nottingham

[Signature]

Title: PVC

Date: 28/05/09
IN WITNESS WHEREOF, each of the undersigned parties represents and warrants that it has the full authority to sign and enter into this MOU on behalf of the institution that each purports to represent.

SIGNATORIES

University of Denver

James R. Moran

Title: Vice Provost, Graduate Studies & Research

Date: 5/19/09
IN WITNESS WHEREOF, each of the undersigned parties represents and warrants that it has the full authority to sign and enter into this MOU on behalf of the institution that each purports to represent.

SIGNATORIES

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<tr>
<th>The State of Oregon, acting by and through the State Board of Higher Education, on behalf of Portland State University</th>
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<tr>
<td>Karen A. Preston</td>
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<td>Title: Contracts Officer</td>
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<td>Date: 7/14/09</td>
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<td>Portland State University</td>
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