

MCE Inclusive Excellence Committee

Pre- Meeting Agenda

Please complete the pre-meeting review **PRIOR** to the meeting. **Bold** updates, questions, and/or topics you would like to discuss during the meeting. Nicole & Tanya will then move the **bolded** items to the meeting agenda; we hope this will facilitate better discussions!

Date: Tues 03/29/2022

Time: 12:00 PM - 1:00 PM

Location: <https://udenver.zoom.us/j/3819057170>

PRE-MEETING REVIEW

UPDATES & INPUT

IEC Sub Committee Reports*

Leadership

- ODEI Fellow relationship / participation in IEC
- Exploring other funding options

Chomp & Chat

[Spring Chomp & Chat, Tuesday, 4/12/22, 12-1 pm MT](#)

“Beating Burnout and Blockbuster Hits”

Join the IEC for an informal discussion and sharing about our experiences with *beating burnout*, and strategies to enhance wellness. Finish with an engaging game of *Blockbuster Hits* where participants will be shown a photo of a scene from a top-grossing movie throughout history and have a chance to win a prize!

Lunch & Learn

€ Spring Lunch & Learn

☞ Date: May 17th from 11:30am to 12:50pm

☞ Possible Ideas

- Focus on marginalized groups that would be as lower on the caste hierarchy (e.g. race, immigration, LGBTQIA+, disability)

☞ Suggestions from the community:

- Focus on culture in IHE (staff resignations, faculty burnout, student anxiety) - anyone know of Colorado faculty or speakers who are focused on this work?
- Film (should be ~60 min or less)
 - How Racism Harms White Americans
<https://edmonton.kanopy.com/product/how-racism-harms-white-americans>

	<ul style="list-style-type: none"> ● Garbage (short film) - https://www.cmu.edu/faces/Films/garbage.html ● Visible (short film) - https://www.imdb.com/title/tt4016058/ ○ Speakers <ul style="list-style-type: none"> ▪ Erika Hart: http://ihartericka.com/about/ <p>Social / Service</p> <ul style="list-style-type: none"> € Winter/Spring – Food Bank of the Rockies- Scheduled from 1-4, Friday, May 6th. We need to recruit participants and then have them officially sign up at the food bank two weeks prior to the event. € Spring – “Spring Fling” social event <p>Communications</p> <ul style="list-style-type: none"> € Reminder to share any event or other information that you would like included in the Dean’s newsletter with the Communications Subcommittee for filtering to Marketing € Reminder about candidate meetings and importance of Outlook RSVPs <p>Assessment & Evaluation</p> <ul style="list-style-type: none"> €
Questions for the Deans’ Office	<p>Write Your Questions Here:</p> <ul style="list-style-type: none"> € AD Gildersleeve unable to attend
IEC Procedures	<ul style="list-style-type: none"> ● ODEI Fellow relationship / participation in IEC ● Exploring other funding options ● Summer Book Selection ● The 5 C’s
Deans’ Office Updates	<ul style="list-style-type: none"> € Associate Dean Participation – once per quarter

Meeting Agenda

TOPIC	NOTES
Agenda check-in	<ul style="list-style-type: none"> ● What changes, if any, should we make to the agenda?

Time: 1 minute
Purpose: Decision
Facilitator: Leadership

- Welcome & Introductions

IEC Procedures
Time: 5 minutes
Purpose: Decision
Facilitator: Team Members

- ODEI Fellow relationship / participation in IEC
 - If and how might the MCE ODEI Fellow be involved with the IEC?
- Exploring other funding options
 - Any ideas for how we might increase the IEC budget (e.g., grants, etc.)?
- Summer Book Selection
 - Any thoughts on how we collect suggestions?
- The 5 C's
 - Received a question for an MCE staff about whether the 5 C's applied to student (and if they should be kept in a student handbook doc).

IEC Sub Committee
Programming
Time: 30 minutes
Purpose: Discussion
Facilitator: Team Members

2021-22 Programming

- € Year goal: hierarchies (minoritization and/or marginalization driven...power/positionality)

L&L Speaker Ideas (Tanya)

- € Spring L&L

C&C Ideas (Clark/Nicole - onsite support)

- € Spring ideas

Social / Service Ideas (Kim)

- € Spring event update

Communication Ideas (Stacy)

- € Reminder to share any event or other information that you would like included in the Dean's newsletter with the Communications Subcommittee for filtering to Marketing
- € Reminder about candidate meetings and importance of Outlook RSVPs

Evaluation (Sam/Sage)

New Programming Ideas

- € What's one new thing we could start doing next year?
 - ∅ [CUPA 21](#) - organizing small groups to complete challenges
 - ∅ Social Events (e.g., happy hours, coffee meet-ups, activity based meet up like painting)
 - Event for New Employees (connect with other new employees, meet existing employees)
 - Affinity Groups (e.g. faculty / staff of color, crafts, hobbies)
 - ∅ PD
 - "News Blast" / Mini Pedagogy Lessons
 - Two Minute TED Talks
 - Plan activities / messaging for themed months (e.g., Black History Month, AAPI Month, Pride Month, etc.)?
- € Things to Consider:
 - ∅ Make sure we are thinking about hybrid / remote attendance options
 - ∅ Recording Presentations
 - ∅ Documenting Processes
 - Ex. List of past L&L speakers
 - 1-pager to give to speaker (audience, expectations)
 - ∅ Increasing Attendance
 - Relaunch in Canvas
 - More info about events (more marketing / advertising); make the value-add more clear
 - Identify speakers, events, etc. at end of year to focus on sharing the information during the following year.
 - Incorporate "news blast" / Mini Pedagogy Lessons to invite engagement
 - Dear Abby section
 - Canvas facilitated discussion
 - Consider partnering with MCE Marketing team (invite to last meeting of the year)

Deans' Office
 Time: 15 minutes
 Purpose: Discussion
 Facilitator: Assoc Dean

€ Associate Dean Participation – once per quarter

UPCOMING

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