

## How to Update Zoom Client

### Mac or PC users (laptop or desktop)

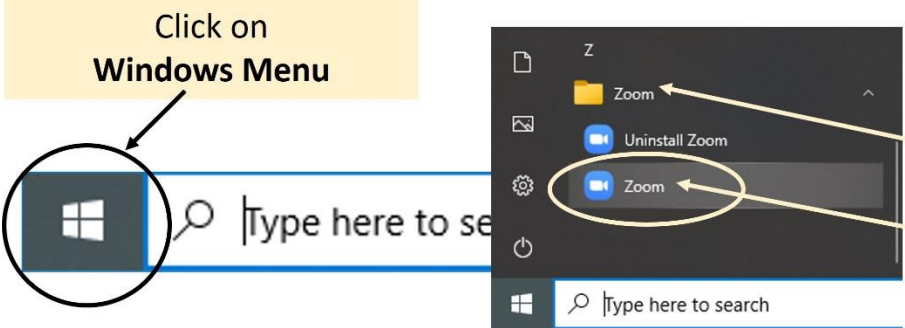
Follow instructions from this link to update to the latest version of Zoom:

<https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version>

### Or follow these illustrated instructions

Find Zoom on your device

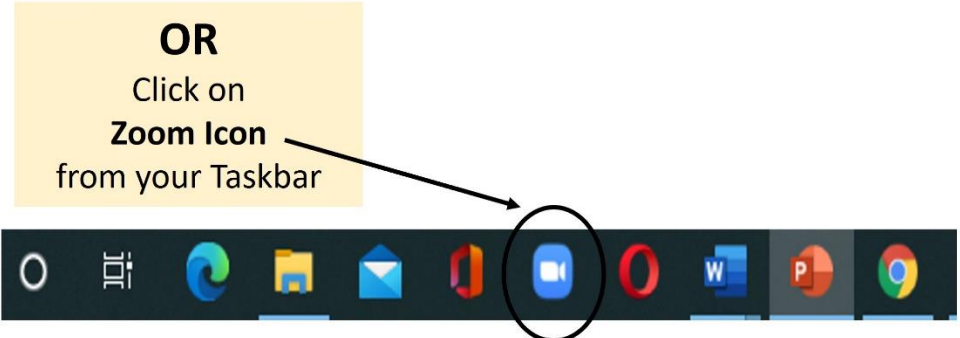
**Step 1**  
Click on  
**Windows Menu**



The screenshot shows the Windows Start menu search interface. The Windows logo is circled in black. The search bar contains the text "Type here to search". Below the search bar, a list of search results is displayed under the letter "Z". The results include a folder named "Zoom", "Uninstall Zoom", and another "Zoom" entry with a blue Zoom icon. A yellow box highlights the "Zoom" entry with the icon, and a yellow box highlights the "Zoom" folder. Arrows point from the yellow boxes to the corresponding instructions in Step 1 and Step 2.

**Step 2**  
Scroll To  
**Zoom Folder**  
Click on  
**Zoom Folder**  
Click on  
**Zoom Icon**

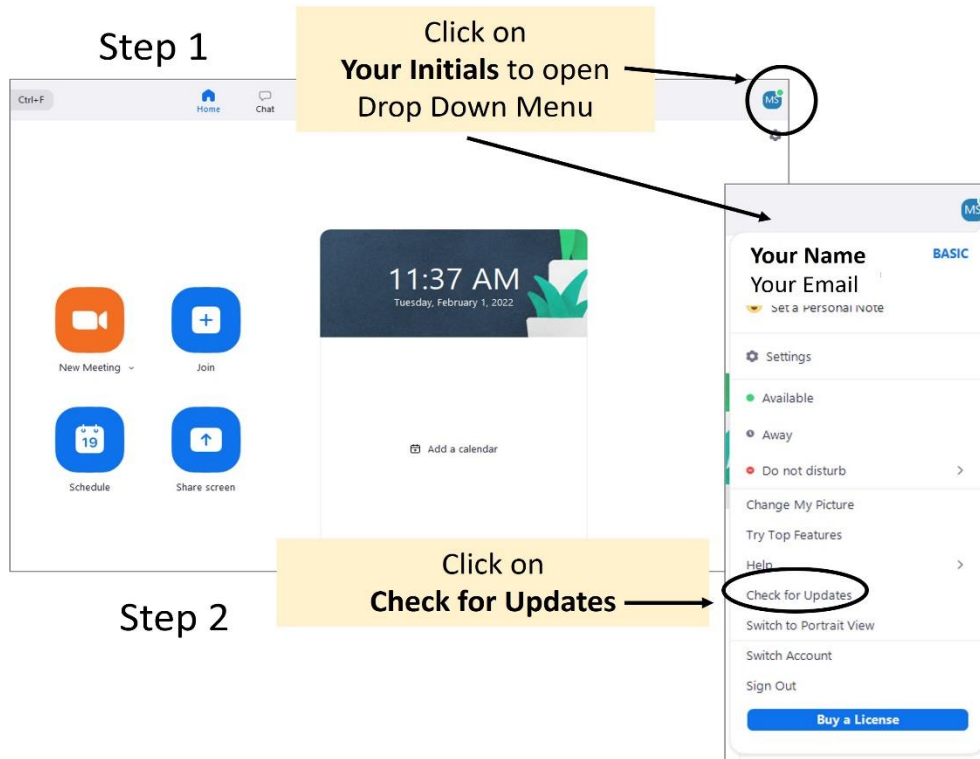
**OR**  
Click on  
**Zoom Icon**  
from your Taskbar



The screenshot shows the Windows Taskbar with various application icons. The Zoom icon, which is a blue square with a white camera icon, is circled in black. A yellow box highlights the Zoom icon, and an arrow points from the yellow box to the instruction "Click on Zoom Icon from your Taskbar".

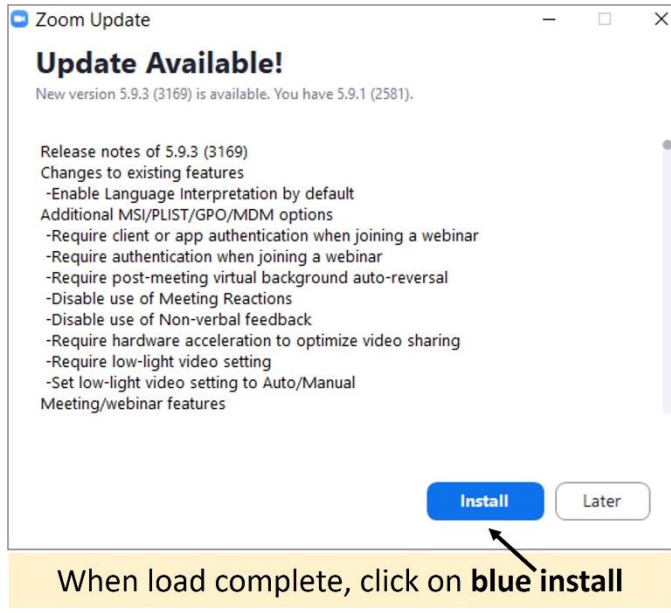
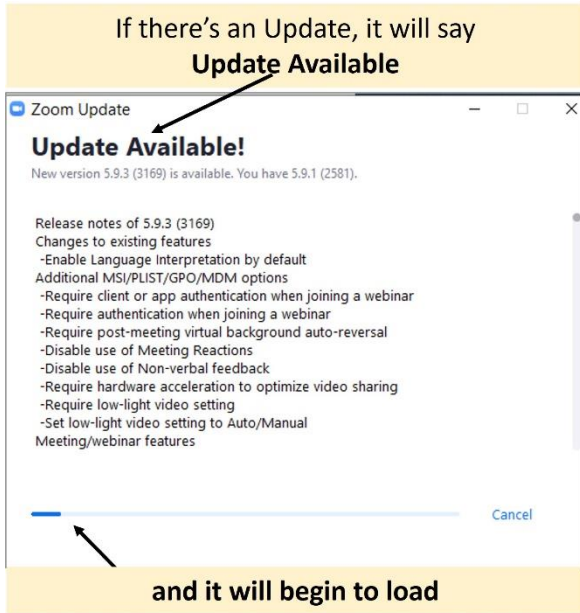
From the next screen, click on your initials or picture in upper right to open the dropdown menu.

Select **Check for Updates**

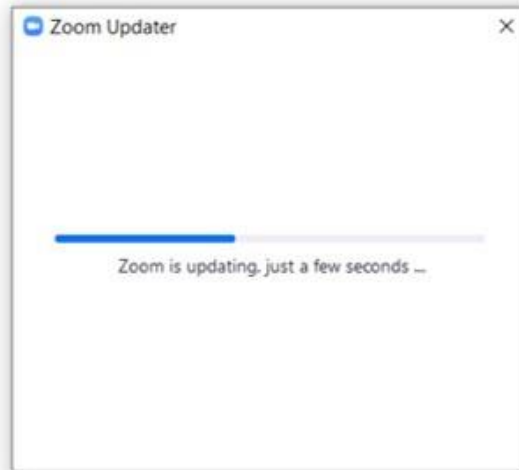


If your ZOOM needs updating, a page will emerge that says **Update Available**.

Follow the steps to install the update.



Install begins



If you do **NOT** need to update, the page will emerge saying you are up to date.

