

## MCE IEC Meeting Minutes

Date: Tues 10/26/2021

Time: 12:00 PM - 1:00 PM

Location: <https://udenver.zoom.us/j/3819057170>

### PRE-MEETING REVIEW    UPDATES & INPUT

IEC Sub Committee Reports*	<ul style="list-style-type: none"> <li>• Leadership</li> <li>• Chomp &amp; Chat</li> <li>• Lunch &amp; Learn</li> <li>• Social / Service</li> <li>• Communications</li> <li>• Assessment &amp; Evaluation</li> </ul>
Questions for the Deans' Office*	<p>Write Your Questions Here:</p> <ul style="list-style-type: none"> <li>•</li> </ul>
IEC Procedures	<ul style="list-style-type: none"> <li>• 2021-22 Budget Proposal <ul style="list-style-type: none"> <li>⌘ <b>Total: \$1,650</b></li> <li>⌘ Speaker Fees: \$250 (x3)</li> <li>⌘ Spring Fling: \$500 (May 2022)</li> <li>⌘ Service Events: \$200 (e.g., food for student group)</li> <li>⌘ Swag / Snacks: \$200 (e.g., light refreshments at L&amp;L, C&amp;C; gifts for attendees)</li> </ul> </li> </ul>
Deans' Office Updates	<ul style="list-style-type: none"> <li>• Associate Dean &amp; IEC Discussion</li> <li>• Facilitating JDEI Conversations at MCE <ul style="list-style-type: none"> <li>⌘ How might IEC support?</li> </ul> </li> </ul>

*\*Please complete the pre-meeting review PRIOR to the meeting; we hope this will facilitate better discussions.*

### TOPIC

### NOTES

<p>Agenda check-in</p> <p>Time: 1 minute</p> <p>Purpose: Decision</p> <p>Facilitator: Leadership</p>	<ul style="list-style-type: none"> <li>• What changes, if any, should we make to the agenda?</li> <li>• Welcome &amp; Introductions</li> </ul>
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IEC Procedures  
Time: 5 minutes  
Purpose: Decision  
Facilitator: Team Members

- 2021-22 Budget Proposal

IEC Sub Committee Q&A  
Time: 5 minutes  
Purpose: Follow-up  
Facilitator: Sub-committees

- Committee Leads Discussion
- Leadership
- Chomp & Chat
- Lunch & Learn
- Social / Service
- Communications
- Assessment & Evaluation

Questions for the Deans' Office  
Time: 5 minutes  
Purpose: Check-in  
Facilitator: Leadership

Write Your Questions Here:

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IEC Programming  
Time: 30 minutes  
Purpose: Discussion  
Facilitator: Team Members

- 2021-22 Programming
  - ⌘ Year goal: hierarchies (minoritization and/or marginalization driven...power/positionality)
  - ⌘ Make sure we are thinking about hybrid / remote attendance options
  - ⌘ Other Programming Ideas:
    - Idea 1 - Teaching, Research, and Staff related events (1 per quarter)
    - [CUPA 21](#) - organizing small groups to complete challenges
  - ⌘ L&L Speaker Ideas
    - Idea 1 – focus on marginalized groups that would be as lower on the caste hierarchy (e.g. race, immigration, LGBTQIA+)
    - Idea 2 – if unable to find speakers or afford speaking fees, consider showing short film/TV/internet media followed by discussion
  - ⌘ C&C Ideas
    - Idea 1 – Pick Your Fav Poem (facilitated by Paul M.)
    - Idea 2 – Where Are Your From activity (similar to what Judy K. hosted a prior retreat)
    - Idea 3 – consider showing short film/TV/internet media followed by discussion
  - ⌘ Social / Service Ideas

	<ul style="list-style-type: none"> <li>■ Fall – Food Bank of the Rockies</li> <li>■ Spring – “Spring Fling”</li> <li>■ Other Ideas <ul style="list-style-type: none"> <li>● Affinity Groups (e.g. faculty / staff of color, crafts, hobbies)</li> <li>● Social Events (e.g., happy hours, coffee meet-ups, activity based meet up like painting)</li> </ul> </li> <li>☞ Communication Ideas <ul style="list-style-type: none"> <li>■ Plan activities / messaging for themed months (e.g., Black History Month, AAPI Month, Pride Month, etc.) <ul style="list-style-type: none"> <li>● Ex. Create one-page message providing information about the month’s focus (links to groups or individuals, DU or CO events, etc.)</li> </ul> </li> </ul> </li> </ul>
Deans’ Office Updates Time: 15 minutes Purpose: Discussion Facilitator: Assoc Dean	<ul style="list-style-type: none"> <li>● Associate Dean &amp; IEC Discussion</li> <li>● JDEI Convos at Morgridge</li> </ul>
UPCOMING	<ul style="list-style-type: none"> <li>●</li> </ul>