

WRITING GOALS: BOOK

- Draft Chapter 2
- Clean up Chapter 1

- Get mentor feedback on Chapter 1 & 2

WRITING GOALS: ARTICLES & PRESENTATIONS

- ASA Submission – due January 8
- SSSP Submission – due January 31
- Finish JHPPL R&R – submit mid---March

- Finish Medical History R&R – submit mid---May

WRITING GOALS: GRANTS

- Resubmit K01 application to NCI – due March 12

- Submit ACS Mentored Research Scholar Grant – due March 15

PERSONAL GOALS

- Knee exercises 5x/week
- Additional exercise (biking, TRX, knockout, gym cardio) 2x/week
- Meditate 10 min 2x/week
- Monthly date w/ Kelly – Jan, Feb, March, April, May
- Nurture Zain's schooling, development & fun
- Take vitamins daily; 25 grams fiber/day
- Support work & healing: (a) 1 meeting/week; (b) daily writing/homework in the morning
- Other self---care: (a) massage therapy Jan 14, Feb 25, April 4, late May (b) monthly health coaching, (c) personal time 2x/week
- Finish settling into new house
 1. Daily checkl ins with Google+ group, WriteMotivator group
 2. Daily checkl ins with CP, regular checkl ins with Darcy
 3. Small group accountability calls – every 2 weeks

Daily Work Schedule

Mondays.

Mornings: Breakfast, plan meals, get ready, personal time

Workday: 10:00-3:30 = 30 min accountability, 2 hours teaching, 3 hours research/writing.

Afternoon: support work, knee exercises

Tuesdays.

Mornings: Breakfast, plan meals, get ready, support stuff, workout

Workday: 11:30-8:00 = 30 min accountability, 90 min teaching, 6.5 hours research/writing

Wednesdays.

Mornings: Breakfast, plan meals, get ready

Workday: 9:30-3:30 = 30 min accountability, 3.5 hours teaching, 2 hours research/writing

Afternoon: support work, knee exercises

Thursdays.

Mornings: Breakfast, plan meals, get ready, support stuff, workout

Workday: 11:30-8 pm = 30 min accountability, 3 hours teaching, 5 hours research/writing

Fridays.

Mornings: Breakfast, plan meals, get ready, personal time

Workday: 10:30-3:30 = 30 min accountability, 90 min teaching, 3 hours research/writing

Afternoon: support work, knee exercises

Weekends: 2 knee exercises, 1 additional exercise, 2 hours teaching, support meeting.

Work Saturdays: 1 hour accountability, 90 min teaching, 5.5 hours research/writing.

Total Research/Writing Time = 19.5 hours/week. Minus 5.5 hours/week of meetings, appointments, etc. Yields **14 hours/week** for research/writing. On weeks with a Saturday workday, this rises to **19.5** hours for research/writing.

Spring 2019 Weekly Plan for January - May

Week of January 6 – 14 hours research/writing; ASA paper due Wednesday

- Monday-Wednesday: ASA paper & submission
- Thursday & Friday:
 - KL2 Decision: Email Dean Weary, w/ help from John Casterline
 - K01 Re-submission:
 - Email Electra with new recruitment idea from Kelly
 - Send other recruitment-related emails
 - Start skimming Sage book & making notes for quant analysis
 - JHPPL Revision: re-read editors' response letter and skim piece, figure out a proposed direction to structure my phone conversation w/ editor

Week of January 13 – 14 hours + 5 extra on Friday = 19 total research/writing

- KL2 Application:
 - Continue getting permission to apply
 - Make plan to trim proposal to 3 years
- K01 Re-submission:
 - Finish drafting recruitment sections
 - Continue notes/thinking about quant analysis
- JHPPL Revision:
 - Phone meeting w/ editor
 - Write up a revision plan

At this point I realized I would not be applying for the KL2, reflected in weeks below.

Week of January 20 – Work Saturday, don't work Monday = 16 hours

- K01 Resubmission:
 - Finish getting info & drafting recruitment sections
 - Finish notes on logit regression book, notes on relevance to my grant
 - Continue notes/thinking about quant analysis
- JHPPL Revision:
 - Single read-through of document to make notes, and
 - List of specific places to enhance data coverage
 - Start writing revision plan in margins of document

Week of January 27 – 14 hours research/writing – SSSP submission due Friday

- K01 Re-submission:
 - Finish very rough draft of quant analysis plan
 - Send to Mike; ask to meet week of Feb 10
 - Revise Career Plan
- SSSP Submission – due Friday
 - Look over CFP for where my paper might fit
 - Draft extended abstract based on JHPPL paper – discourse in prevention policy, comparative focus
 - Submit
- Book Chapter 1:
 - Consolidate U.K. 1981-1985 section
 - Trim 3-4 pages out of sections through 1990, which are currently 16 pages (U.S. is less than 10)
 - Send to Gene & Anne for feedback next week

Week of February 3 – 14 hours research/writing

- JHPPL Revision:
 - Finish writing revision plan in margins of document
 - Start making revisions
- K01 Revision: Tuesday – Friday:
 - Integrate Celia's comments
 - Start notes & integration of recommended & new literature
 - Clean up Ashkenazi references
 - Email Celia – meet week of Feb 17?

Week of February 10 – Work Saturday, early release Weds = 17 hours writing

- K01 Revision:
 - Finish literature integration
 - Beef up health disparities section
 - Re-write biosketch
 - Clean up quant analysis plan with Mike
 - Clean up full draft
 - Send full draft to Electra & Celia
 - Request CCTS LOS

Week of February 17 – Don't work Monday (no school), Friday (Z's bday) = 8 hours research/writing

- K01 Revision:
 - Meet w/ Electra & Celia
 - Make notes on revisions to be made

- Email all mentors, recommenders, consultants re: letters/signatures for K01 & ACS app
- ACS Grant Application
 - Read all requirements, make notes on what needs to be done
 - Talk to Jill about her role, what we need to change from K01
 - Email all mentors, recommenders re: letters for this & K01 (see above)

Week of February 24 – 14 hours research/writing

- ACS Grant Application
 - Revise K01 app for ACS
 - Send to mentors as/if needed for feedback
- K01 Resubmission
 - Revise according to feedback
 - Send to John, Pam for additional feedback
 - Send to mentors as needed for final feedback

Week of March 3 – 14 hours research/writing

- ACS Grant Application & K01 revision
 - Gather up necessary paperwork, letters of support, recommendations
 - Continue revising as feedback comes in
- JHPPL Article
 - Do most of revisions

Week of March 10 – K out of town during week, so 8 hours research writing Mon-Thurs; driving on Friday; **BOTH ACS & NCI grants due**

- K01 Resubmission
 - Incorporate final revisions
 - Submit by Wednesday
- ACS Grant Application
 - Incorporate final revisions
 - Submit by Friday
- Book Chapter 2
 - Pull together all relevant materials into a dump-content document
 - Pull together all data that needs to go on retreat with me

Writing Retreat March 15th–17th – 15 hours writing Sat-Monday

- JHPPL Article
 - Finish revisions
 - Draft revision memo
 - Clean & re-submit
- Book Chapter 2
 - Re-read dump-content document
 - Make detailed strategy/to do list for Chapter work

Week of March 17 – Driving back Mon, early dismissal Weds = 8.5 hours research/writing

- Book Chapter 2
 - Coding/analyzing new interview & document data as needed
 - Free-write to problem-solve as needed
 - Start on Institutional literature

Week of March 24 – Work Mon-Thurs; Fri is Z's first day spring break = 12 hours research/writing.

- Book Chapter 2
 - Finish working with Institutional literature
 - More free-writing as needed – end Thursday with solid sense of where Chapter is going

Week of March 31 – Zain's spring break; teaching & coaching work only for me; no writing.

Week of April 7 – Mon is Z's spring break; work Tues-Fri + Sat = 16 hours research/writing.

- Book Chapter 2
 - New chapter outline – figure out where everything goes
 - Start drafting new text

Week of April 14 – Work Mon-Thurs, home w/ Z Friday =11 hours research/writing

- Book Chapter 2
 - Drafting text based on new outline

Week of April 21 – regular week=14 hours research/writing

- Book Chapter 2
 - Finish drafting text based on new outline
 - Once over revision
 - Figure out who to get feedback from, email it to them

Week of April 28 – regular week + Saturday = 19.5 hours research/writing

- Book Chapter 1
 - Revise text based on Anne & Gene feedback
 - Consolidate all references into one bibliographic manager
 - Give IPR student pile of bibliographic work to do
- Medical History Article
 - Reacquaint myself with revisions still needed
 - Make table of proposed & implemented policies

Week of May 5 – regular week=14 hours research/writing

- Book Chapter 1
 - Clean up references & notes
- Medical History Article
 - Incidence table
 - Funding tracking table
 - Start back on substantive revisions

Week of May 12 – Z early dismissal Weds = 12 hours research/writing

- Medical History Article
 - Finish substantive revisions
 - Re-read, final revision

Week of May 19 - regular week + Saturday = 19.5 hours research/writing

- Medical History Article
 - Revision memo
 - Final check & proof, reference clean-up
 - Submit
- Book Chapter 2
 - Revise based on reader feedback

Week of May 26 – home w/ Z Mon; work until 8 Thurs, 6 Fri – (Z on trip) = 14.5 hours research/writing

- Book Chapter 2
 - Finish revision
 - Clean up references & notes
 - Send Chapters 1 & 2 to mentor readers for feedback

Week of June 2 – work Mon, Tues, little Weds – last day school for Z, therefore not Thurs/Fri = 10 hours research/writing.

- Make a Summer Plan
 - Include creating parenting workshop for NCFDD
 - Include applying to Landes fund for BC prevention project grant

Spring 2019 Work Plan – Detailed Tasks

ASA Submission – due January 8

- Draft new Introduction – see notes (handwritten in Ch1 folder) on what to include
- Add short data/analysis section, drawn from JHPPL or Med Hx article
- Cut out histories through first stage of response, at least 1990
- Draft short new section summing up what both nations had done about AIDS until then
- Trim down rest of history
- Short ending section – see notes in Ch1 folder
- Total 35 pages incl. notes/refs

SSSP Submission – due January 31

- Go through CFP & figure out where to submit
- Draft extended abstract based on JHPPL paper
- Submit

KL2 Grant Application – due February 3 – no permission – goal deleted 1/21/14

- ~~• Email Dean Weary re: eligibility question~~
- ~~• Make plan to trim proposal to 3 years – see notes~~
- ~~• Send emails re: letters that will be needed~~
- ~~• Collect letters & supporting documents~~
- ~~• Trim & revise application as needed – research & training~~

JHPPL Article [est. 15 hours] – submit mid-March

- Reread email & article & come up with possible plan to discuss with editor (2 hours)
- Meet w/ editor (1 hour)
- Make revisions (7 hours)
- Draft revision memo (2 hours)
- Revise/clean once through, submit (3 hours)

ACS Mentored Research Scholar Grant – due March 15

- Read over application directions in detail, and sketch out changes required from K01 app
- Initial reorg/notes for re-write
- Draft application
- Coordinate necessary recommendations & documents with mentors, recommenders, Jill
- Get feedback
- Submit

K01 Resubmission to NCI – due March 12

- Recruitment section additions – find population prevalence literature, use found data figures, consult w/ Electra’s person re: OSU East, write it up; send to Leigha & Lisa Yee for feedback (4 hours)
- Career plan – revise with Electra’s feedback, add missing pieces from revision notes/table, summary statement (3 hours)
- Finish reading/skimming new literature recommended, figure out how to add, write up (5 hours)
- Quant analytic plan – skim over sage publication & book Mike gave me for appropriate things, sketch out ideas, draft something, send to Mike for feedback (6 hours)
- Integrate Celia’s suggestions to all sections – includes a bit of reading & outlining (5 hours)
- Beef up health disparities section – includes some skimming/reading, etc. (5 hours)
- Rewrite biosketch personal statement to include story as suggested by John Ojeifo (2 hours)
- Clean-up references to Ashkenazi Jewish women (1 hour)
- Send to all mentors, John, Pam for feedback: specific aims, title, career sections, research sections, appendices, tables, biosketch. (2 hours)

Answering AIDS Chapter 2: Treatment Policy through 1995 [est. 50 hours]

- Re-read & make notes as they come to me on dissertation Chapter 5, book chapter & job talk on treatment policy from early history (3 hours)
- Institutions in Policy Making (15 hours)
 - a. Find literature from Zotero, Procite, Diss, new searches in sociology & poli sci (4 hours)
 - b. Read/skim/notes on institutionalist arguments (8 hours)
 - c. Free-writing about how to organize discussion of institutionalist arguments & how my own argument fits in/expands on that (3 hours)
- Free-write about how to organize this chapter so as to be appropriately comparative, include the newer history, include institutional literature, include background on both health care systems, and bring out my institutional argument (2 hours)
- Pull out new pieces of interview data already coded @ appropriate Stage 1 nodes, do in-depth coding as needed (4 hours)
- Figure out what new documents should be included, code & analyze these (5 hours)
- Dump all brainstorming into one document (2 hours)
- Outline chapter based on all this (3 hours)
- Draft text (10 hours)
- Send to 1-2 readers for feedback, with questions (30 min)
- Revise as needed based on feedback (4 hours)

Answering AIDS Chapter 1: Clean-Up

- Consolidate U.K. 1981-1985 section
- Trim 3-4 pages out of sections through 1990, which are currently 16 pages (U.S. is less than 10)
- Move citations out of text into endnotes
- Read through text & figure out/add the few informative, necessary footnotes (definitions, etc.)
- Figure out what citation manager to use, consolidate all my files into one for linking to MSWord
- Clean up endnotes & references, using citation manager
- Send to Anne, Gene for feedback on Friday 1/31; get feedback 2/5

Medical History Article [24 hours]

- Proposed & implemented policy change (US) table (3 hours)
- Table tracking incidence, total cases (3 hours)
- Funding tracking table – consider whether can be folded in to prior table? (3 hours)
- Revisions to text (6 hours)
- Full once-through re-read & revision (3 hours)
- Draft revision memo (2 hours)
- Clean up paper & revision memo, final edits, notes, submit (4 hours)

Content Kept for Later Planning

Finding a Publisher

- Keep in contact with interested publishers as needed: Stanford, Minnesota, Vanderbilt, Temple
- Work on top tier as possible: California (Renee), Oxford (Sandy), Chicago (Claire, Celeste)
- If needed :
 - Try to find contacts for Harvard, Princeton Univ Presses, plus Duke (health?), Yale
 - Pursue Cornell UP through Julia once sample chapters are ready
 - If not getting interest from these contacts, try also UNC, Johns Hopkins, Duke
- Other possible readers: Chavella, Darcy, another friend, someone from SAN (?), and maybe someone who specifically knows U.K. case for feedback (1 hour)

Submit packet for review to top 3 publisher choices

- Send revised prospectus, Chapters 1, 2, to Renee, Howard, Julia, Kay for feedback with a specific eye toward readiness to send out to publishers for review.
- Revise packet as needed from these 4 mentors
- Send to top 3 publisher choices to send out for review (multiple submissions)

Stuff to keep track of for later:

- Sanyu re: DC AIDS epidemic, maybe collaboration?
- Lookup ASA 2015 regular sessions and volunteer to organize one or more